Message from the Dean

Dear Students,

Today you begin a new journey. There is no better place to experience that journey than here at UB where we will guide you and support you every step along the way. You will be challenged and you will work hard. But we will work hard alongside you. We are committed to your success.

As you adjust to a new academic home and the first few days of classes, I hope that you will think of the law school as your friend and your partner. Be sure to reach out to any of us if you need assistance, encouragement, or would simply like to chat.

I look forward to getting to know each of you.

Welcome to UB School of Law!

Best wishes,

Dean Aviva Abramovsky
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New Student Enrollment Checklist

☐ ACTIVATE YOUR UBIT AND UBMAIL ACCOUNT

Once you have been assigned a Person Number and UBITName (user name), a message will be sent to your personal email with your one-time password. Activate your UBITName with your one-time password.

You will use your UBITName to log into a variety of campus services, including MyUB (the University’s web portal), HUB (class and academic portal), and your UB email account (buffalo.edu).

All official university and law school communications, including messages from professors, will be sent to your buffalo.edu email address. We recommend using your UBmail account for professional and academic purposes only and checking it often.

Former UB student? Can’t login? Contact the UBIT Help Desk: 716.645.3542

☐ SUBMIT IMMUNIZATION AND MENINGITIS RECORDS

All incoming students (undergraduate, graduate and professional) born on or after January 1, 1957 must:

- Provide proof of immunity against measles, mumps and rubella.
- Receive information about meningococcal disease, and make an informed decision about whether or not to receive immunization against meningococcal disease.

The most common hold on student accounts is a result of failure to submit immunization records. For more information, call UB Health Services: 716-829-3316

☐ SUBMIT YOUR FINAL TRANSCRIPTS

All matriculated law students are required to send a final copy of their baccalaureate degree-noted transcript to the Law School Admission Council in July via their LSAC.org account. Failure to submit your final, degree-noted transcript will prevent fall course registration and attendance at Orientation.

STOP BE SURE TO COMPLETE ALL OF THE ABOVE BEFORE MOVING ON!

If you have completed all baccalaureate degree requirements, but your degree will not be conferred until after July 15, please notify the Office of Admissions at 716.645.2907 or by email at law-admissions@buffalo.edu immediately to request an extension.
Obtain Your UB ID Card

Your UB Card is your official University at Buffalo ID. In early August, after your course schedule has been assigned by the Registrar, you will be eligible for a UB Card. You can submit a photo online to obtain your card. Appointments are needed during peak periods including Aug 23 - Sept 17. We recommend obtaining your UB Card prior to law school orientation.

Secure Your University Parking Permit

It is imperative to secure a UB parking permit for your vehicle prior to Orientation. Passes may be ordered online AFTER you have been registered for fall courses in early August. Permits are FREE for students. Have your UBIT name ready. Questions? Call 716-645-3943.

Complete Mandatory Sexual Assault Prevention Course for Graduate Students

All new graduate and professional students must complete the Sexual Assault Prevention course – which helps promote healthy behaviors and prevent sexual assault and relationship violence. An email with the link to the course will be sent to your buffalo.edu account from the university. Be sure to watch for it and complete before arriving at UB for your fall classes.

Visit law.buffalo.edu/accepted for additional information
Staying Up-to-Date

**CHECK HUB**
The HUB is UB’s online portal where you can view your class schedule, pay UB ebills, view and accept financial aid, and check the status of holds on your account.

**CHECK YOUR EMAIL**
Once Orientation begins, check your email regularly for *The Docket*, our weekly e-newsletter, which is sent out every Monday morning to keep you apprised of events at the law school and in the local legal community.

**CHECK SIP (SCHOOL INFORMATION PORTAL)**
SIP is the law school’s online bulletin board where you can find program and event announcements and reminders.
A weekly digest will be emailed to you every Thursday morning.

**GET CONNECTED**
Stay on top of what’s happening! Follow our social media accounts. Join your Class Facebook Group as it will be active with posts from student organizations and law school administration with activity details and helpful hints.

**CHECK FOR ASSIGNMENTS**
- Before Orientation begins, you will receive assignments from your Legal, Analysis, Writing, & Research (LAWR) professors. They will be posted on the Accepted Students web page at the beginning of August.
- The Procertas Legal Technology Assessment program is designed to ensure students possess the technology competencies necessary for the practice of law. Incoming law students **must complete** the Word modules prior to Orientation. Watch your buffalo.edu email for details in late July or early August to register and complete the course.
- Some of your doctrinal faculty may also give you reading assignments that will be emailed to your buffalo.edu account before you begin doctrinal classes on Sept. 1st.

**READ THE GARP**
Our General Academic Requirements, Policies & Code of Student Conduct (GARP) provides our students with critical information regarding curricular guidelines, academic integrity, and graduation requirements. New students are required to sign the GARP during Orientation. Review it **carefully** in advance.
Financing Your Education

Please review these answers to some commonly asked questions and refer to your personalized “Financing Your JD at UB” summary mailed to you by the Admissions Office in your acceptance packet.

**AM I ELIGIBLE FOR FINANCIAL AID?**
U.S. citizens and eligible noncitizens who complete the Free Application for Federal Student Aid (FAFSA) and maintain at least halftime enrollment (6 credits) are eligible for federal student aid.

**HOW MUCH CAN I BORROW?**
Graduate/professional school students can borrow up to $20,500 per year in Direct Unsubsidized Loans (unless your undergraduate loans exceed $138,500 or you are currently in default).

**WHAT ARE DIRECT UNSUBSIDIZED LOANS?**
Direct Unsubsidized Loans are made available for graduate/professional students. Students do not need to demonstrate financial need to be eligible for the loan.

**WHAT ARE GRADUATE DIRECT PLUS LOANS?**
Graduate Direct PLUS Loans are credit-based federal loans that graduate or professional students can use to help pay education expenses.

**ARE PRIVATE LOANS AN OPTION?**
If you are no longer eligible for a Direct Loan, a private loan can help close the financial gap between the cost of attendance and other forms of financial aid.

No need to wait! You can begin the FAFSA or speak with a financial aid advisor today.

- **Need a FSA ID?** Visit fafsa.gov to create a new FSA ID
- **Already have your FSA ID?** Login to start completing your FAFSA today
- **Don’t forget UB’s Federal School Code:** SUNY at Buffalo–002837

Learn more at [financialaid.buffalo.edu/aid/loans](http://financialaid.buffalo.edu/aid/loans).

International students are not eligible for federal financial assistance. However, international and domestic law students may be eligible for other types of aid such as university-based scholarships.

Visit [law.buffalo.edu/accepted](http://law.buffalo.edu/accepted) for additional information.
North Campus Map

Are You Lost? Use the UB Mobile app to get around campus with interactive maps.

BUILDING DIRECTORY

Affirm Center 6
Alumni Annex 1
Bldg. Hall 4
Bldg. Research Park 53
Baker Obsidian Water Plant 41
Bally Hall 7
Ball State Service Center 37
Ball Hall 28
Bissell Hall 44
Brommer Hall 23
Brookstone 31
Campus Mail Center 48
Capen Hall 20
Center for the Arts 7
Center for Tomorrow 46
Child Care Center 47
Clemens Hall 5
Commons 30
Computing Center 17
Costes-Hall 12
Crewnhouse Village 51
Cummings Laboratory/Greenhouse 14
D'Alessandro Complex 12
Dellinger Court 52

Fiorelli Hall 40
Fonzi Hall 19
Furnas Hall 27
Governors Residence Halls 33
Lehman Hall 1
Chilton Hall 8
Dieppe Hall 9
Roosevelt Hall 2
Grider Hall 49
Habers Village 34
Helm Warehouse 39
HEC Building 36
Hochstatter Hall 12
Jacobs Management Center 9
Janda Hall 25
Kilmer Hall 24
Koepp Lecture Hall 22
Lockwood Library 6
Mathematics Building 16
Mannes Sports Performance Center 49
Natural Sciences Complex 15
Norton Hall 27
O'Brien Hall 11
Park Hall 19
Saw Hall 3
South Lake Village 48

Stadium 45
Stater Food Commons 38
Student Union 25
Talbert Hall 19
Union Information Booth 33
Bissett Complex 54
Forge Quadrangle A
Porrer Quadrangle B
Red Jacket Quadrangle C
Richmond Quadrangle D
Sprechlog Quadrangle E
Wilkinson Quadrangle F
Wilber/Tobin Academic Center 46
Katharine Cornell Theatre H
Albert R. By lecture Hall I
C3 Restaurants Culinary Center J

LEGEND

Stampede Stop
Campus Shuttle Stop
Bike Share Hub (bike repair station at Student Union)
Zipcar Space
Emergency Blue Light Phone
Park & Ride Shuttle Lot
Reserved Parking
Motorized Parking (busway, dock, student or visitor)
EV Charging Station
NTTA Metro Stop

MOBILE MAP
Navigating the Campus

**BY CAR**
- Display a UB parking permit from your rearview mirror. (Keep it displayed. Parking rules are strictly enforced.)
- Note which lots are student lots and which are faculty/staff lots.
- Arrive early – Parking lots fill up quickly, especially when classes are in session.
- Can’t find a spot? Park in the Center for Tomorrow near Maple Road and take a free shuttle to Flint Loop.
- Download the ParkMobile app to pay for metered parking by phone, or visit parkmobile.com.

**BY BUS**
- UB Stampede is the University’s high-occupancy bus service for travel around and between the campuses. Student ID is required to ride.

**SHUTTLES**
- UB provides convenient shuttle service to class from campus housing, Park & Ride lots, designated shopping areas, and downtown buildings.

**MORE QUESTIONS?**
- Visit buffalo.edu/parking or call 716.645.3943.
- Stop by UB Parking Offices at 106 Spaulding Quad or 1Capen in Capen Hall.
- Follow UB Parking on Twitter @ubparking for the latest on parking lot and road conditions.

Visit law.buffalo.edu/accepted for additional information
The University at Buffalo is planning to resume in-person, campus-based instruction for the Fall 2021 semester. Additional SUNY and UB guidance and updates for the fall semester will be provided in the weeks ahead.

PROTECT THE UB COMMUNITY—AND YOURSELF

GET VACCINATED
You are eligible to get a COVID-19 vaccine.

EXPERTS AGREE: THEY ARE SAFE AND EFFECTIVE.

For help finding an appointment, visit vaccinehound.org.

Together, we are looking ahead.

VACCINATION REQUIREMENT
UB students will be required to be vaccinated for COVID-19 to attend in-person classes in the fall, according to a mandate from the state. As of the printing of this manual, the vaccination requirement is pending final approval from SUNY and full approval by the Food and Drug Administration.

CHECK YOUR SCHEDULE REGULARLY
Please note that while the goal of the university is to return to in-person learning for the Fall 2021 semester, course modalities may change as health and safety guidelines are updated. Students are responsible for regularly checking their schedules in their HUB Student Center for any changes to day, time, location or modality.

For additional information regarding the University’s Health and Safety Guidelines, visit: buffal.edu/coronavirus
Getting Started with UBIT

- Register for your UBITName
- Complete the IT Quick Start Checklist
  buffalo.edu/ubit/start

GET FREE SOFTWARE
Microsoft Office is available as a free download for UB students, as well as anti-virus and firewall software to protect your devices.
law.buffalo.edu/law-it

CONNECT TO UB’S NETWORKS
eduroam is UB’s encrypted Wi-Fi network for registered students.

EQUIPMENT YOU’LL NEED
Laptops are recommended for a UB student’s coursework. Access to a laptop or desktop computer is required for remote learning and for exams. See the School of Law’s computing standards at law.buffalo.edu/law-it. Linux and Chrome-based computers are NOT supported by our systems.
- Evaluate your computer using UB’s recommended computer standards:
  buffalo.edu/ubit/start

PRINTING ON CAMPUS
Printers are provided through University and law school computing sites and are accessible by University workstations or your personal computer.

PROTECT YOURSELF
Not all emails or URLs are legitimate. When in doubt, check for a buffalo.edu extension or contact IT. UB will never ask you for your password!

BACK-UP YOUR DATA
UB Box offers free online storage for all students, independent of your computer, making your UB data accessible wherever you are.

MORE QUESTIONS?
Visit buffalo.edu/ubit/get-help or call 716-645-3542.

Visit law.buffalo.edu/accepted for additional information
1Capen Services

Offering streamlined essential student services in one convenient location, 1Capen is your destination for questions, answers and solutions for life on the UB campus. Located on the ground floor of Capen Hall, it’s just steps from the School of Law in O’Brian Hall.

1CAPEN.BUFFALO.EDU
- UB Card
- Financial Aid
- Billing, Payments & Refunds
- Medical Insurance
- Parking – Permits & pay or appeal parking tickets
- ISS – International Student Services

UB Mobile

UB Mobile connects you to the UB tools you need – as a student – anywhere, anytime. Download the app today.

MOBILE.BUFFALO.EDU
- Daily Health Check
- MyUB
- UB Learns
- UB Libraries
- Bus & Shuttle Transport
- Emergencies (like snow closings)
- Events & Athletics
- Places to Eat

More Questions?
Contact Amy Atkinson, Director of Student Life
- 412 O’Brian Hall
- aatkins@buffalo.edu
Frequently Asked Questions

WHERE ARE ALL THE BOOKS?
The Law Library provides access to at least one print copy and (where available) electronic copies of all required 1L coursebooks. Links for free electronic access and to several online vendors can be found at: research.lib.buffalo.edu/admitted-law-students/fall-2021-1l-textbooks
Books and materials can also be purchased from the University Bookstore on the North Campus, or at: bkstr.com/buffalo-northcampusstore

WHERE DO I PUT MY STUFF?
All law students are pre-assigned a locker at no charge. You will receive your locker number and combination at Orientation.

WHERE CAN I FIND ADVICE?
All students are assigned a faculty advisor. Plan to meet with your advisor at least once a semester. Your advisor’s name and contact information will be provided during Orientation. 1Ls are also assigned an upperclassman as part of our Peer-to-Peer Advocate program. For advice on jobs and internships, contact the Career Services Office (CSO).

CAN I WORK ON CAMPUS?
You can apply for on-campus employment on LOCK (the law school’s online career management system) or Bullseye (UB’s online employment service). International students (on an F-1 visa or, if Canadian, with an I-20) are permitted to work on campus part-time, but must obtain a Social Security card first. Our Human Resources Office, located in Rm. 317 O’Brian, can assist with paperwork.

UB COUNSELING SERVICES
Counseling services with experienced psychologists and clinical social workers are available to students at no charge. The law school has a counselor imbedded in O’Brian Hall.
Contact: 716.645.2720

MORE QUESTIONS?
Contact Bernadette Gargano, Vice Dean for Student Affairs
- 314 O’Brian Hall
- gargano@buffalo.edu

What if I have accessibility or special needs?
Students with documented disabilities should contact UB’s Office of Accessibility at:
buffalo.edu/access
60 Capen Hall
North Campus
716-645-2608

Visit law.buffalo.edu/accepted for additional information
2021-2022 Academic Calendar

**SUMMER 2021**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon., Aug. 2 – Fri., Aug. 20</td>
<td>UB Jump Start Program Begins (if applicable)</td>
</tr>
</tbody>
</table>

**FALL 2021**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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</thead>
<tbody>
<tr>
<td>Mon., Aug. 23 – Fri., Aug. 27</td>
<td>First Year Orientation &amp; LAWR Begins – Mandatory</td>
</tr>
<tr>
<td>Wed., Sept. 1</td>
<td>All Classes Begin</td>
</tr>
<tr>
<td>Mon., Sept. 6</td>
<td>No Classes – Labor Day</td>
</tr>
<tr>
<td>Mon., Oct. 18 – Fri., Oct. 22</td>
<td>Make-up, Study &amp; Review Week  - No Scheduled Classes</td>
</tr>
<tr>
<td></td>
<td><em>Students are required to be available during this week for academic and other obligations including meetings with 1L advisors, journals, clinics, practica, and other out-of-class sessions with professors.</em></td>
</tr>
<tr>
<td>Wed., Nov. 24 – Fri., Nov. 26</td>
<td>Thanksgiving Break</td>
</tr>
<tr>
<td>Fri., Dec. 3</td>
<td>Last Day of Classes</td>
</tr>
<tr>
<td>Sat., Dec. 4 - Sun., Dec. 5</td>
<td>Reading Days</td>
</tr>
<tr>
<td>Mon. Dec. 6 - Fri., Dec. 17</td>
<td>Final Exams</td>
</tr>
<tr>
<td>Sat., Dec. 18</td>
<td>Winter Recess Begins</td>
</tr>
<tr>
<td>Fri., Jan. 14, 2022</td>
<td>Fall Grades Due</td>
</tr>
</tbody>
</table>

**BRIDGE 2022**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tues., Jan. 4</td>
<td>LAWR II Begins - First Year Students to Report</td>
</tr>
<tr>
<td>Mon., Jan. 17</td>
<td>Martin Luther King, Jr. Day – No Classes</td>
</tr>
<tr>
<td>Wed., Jan. 26</td>
<td>Last Day of Bridge/Block 4 ends</td>
</tr>
<tr>
<td>Thurs., Jan. 27</td>
<td>Reading Day</td>
</tr>
<tr>
<td>Fri., Jan. 28</td>
<td>Bridge Exams; LAWR II continues for first-year students</td>
</tr>
<tr>
<td>Mon., Jan. 31</td>
<td>All Spring Classes Begins</td>
</tr>
</tbody>
</table>

**Access your Fall 2021 Course Schedule via HUB (UB’s online student portal).**
Our Student Organizations

WELCOME FROM YOUR STUDENT BAR ASSOCIATION (SBA)

The Student Bar Association (SBA) is the elected body that represents student interests at the University at Buffalo School of Law. SBA serves as a channel for the student body and seeks to establish open communication channels and bonds amongst the student body with the administration, faculty and our partners in the legal community.

SBA functions as an umbrella organization for many student clubs, academic journals, and moot courts. There are over 30 different student groups at UB School of Law.

Our goal is to ensure that you all become a part of the UB School of Law community both in and out of the classroom. At any time, feel free to reach out to any SBA Board member.

We look forward to meeting all of you as you become involved in life at UB School of Law.

Your SBA President, Heather Bashaw ’22

STUDENT ORGANIZATIONS (SUBJECT TO CHANGE)

- Alternative Dispute Resolution Society
- American Constitution Society
- Black Law Students Association
- Buffalo Public Interest Law Program
- Buffalo Sports and Entertainment Law Society
- Domestic Violence Task Force
- Federalist Society
- First Generation Law Students Association
- Intellectual Property Law Society
- International Law Students Association
- Latin American Law Students Association
- National Lawyers Guild
- Outdoor Adventures Club
- OUTLaw
- Phi Alpha Delta
- Student Animal Legal Defense Fund
- Student Bar Association
- Student Wellness Society
- Tortfeasors

LAW JOURNALS

- Buddhism, Law & Society
- Buffalo Environmental Law Journal
- Buffalo Human Rights Law Review
- Buffalo Law Review

MOOT COURT BOARDS

- Buffalo Moot Court Board
- Thurgood Marshall Moot Court Board
- Jessup International Moot Court Board

Visit law.buffalo.edu/accepted for additional information
School of Law Directory

**STUDENT AFFAIRS**
- Bernadette Gargano, Vice Dean
- 314 O’Brian
- gargano@buffalo.edu
- General academic requirements, policies, and code of student conduct (GARP) inquiries
- Course advising and academic planning
- Supports student concerns about attendance, general wellness, physical/mental health, and accommodations

**ACADEMIC SUCCESS**
- Bill MacDonald, Director
- 427 O’Brian
- wmacdona@buffalo.edu
- Provides academic support and counseling
- Provides bar-related support

**DIVERSITY, EQUITY AND INCLUSION**
- Luis Chiesa, Professor and Vice Dean
- 715 O’Brian
- lechiesa@buffalo.edu
- Addresses student issues related to equity and inclusion
- Develops equity and diversity programming

**STUDENT LIFE**
- Amy Hayes Atkinson, Director
- 412 O’Brian
- aatkins@buffalo.edu
- Organizes co-curricular programs from Orientation to Commencement
- Advises student groups, and assists with meetings, events, and facilities
CAREER SERVICES OFFICE
- Lisa Patterson, Vice Dean
- 609 O’Brien
- lpatter@buffalo.edu
- Provides professional development support
- Aids in job procurement throughout law school years and post graduate

RECORDS & REGISTRATION AND FINANCIAL AID
- Sara Zeitler, Vice Dean
- 304 O’Brien
- szeitler@buffalo.edu
- Oversees enrollment, course schedule, and financial aid inquiries
- Administers final exams

IT & A/V
- Brandon Tubinis, IT Operations Manager
- 2nd Floor Law Library
- law-IT-avservices@buffalo.edu
- Provides technical support for network connectivity, workstations, and printing

ALUMNI
- Ilene Fleischmann, Vice Dean
- 312 O’Brien
- fleisch@buffalo.edu
- Facilitates 1L Alumni Mentoring Program with Career Services
- Connects students with alumni through networking events

LAW LIBRARY
- Elizabeth Adelman, Director
  - eadelman@buffalo.edu
- Brian Detweiler, Associate Director
  - briandet@buffalo.edu
- 2nd Floor Law Library
- Provides research assistance and training
- Answers questions about library (noise, loanable items, databases, study spaces, etc.)

For a complete law school directory, visit: law.buffalo.edu/about/our-people

Visit law.buffalo.edu/accepted for additional information
Spotlight on Orientation Week

August 23 through August 27, 2021
For a FULL SCHEDULE, including times, locations and details, visit the Orientation page on the law school website.

Monday
Welcome by Dean Aviva Abramovsky
Smile for your group class photo
End your first day at the Library Welcome Social

Tuesday
Join us for breakfast compliments of Buffalo Law Review
LAWR classes begin
Visit key departments and services on campus
Enjoy a traditional Buffalo pizza and wings lunch sponsored by Barbri, Themis, Kaplan and JD Advising, Inc.
Have a chance to win an iPad mini from Counsel Press

Keep this book handy throughout Orientation week.
Welcome to UB School of Law!

Visit law.buffalo.edu/accepted for additional information