



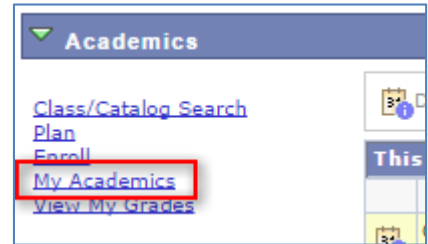
Understanding My Law Academic Advising Report

Use the HUB Student Center to access your academic advising report (AAR).

My Academics

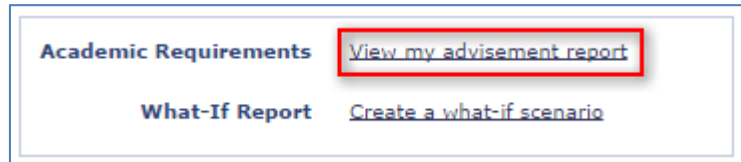
In the Academics section of the Student Center click the My Academics link. The My Academics tab contains links to:

- **View your Advisement Report**
- View my Course History
- Request a Transcript (Official & Unofficial)
- Request Enrollment Verification
- Apply for graduation
- View my graduation status

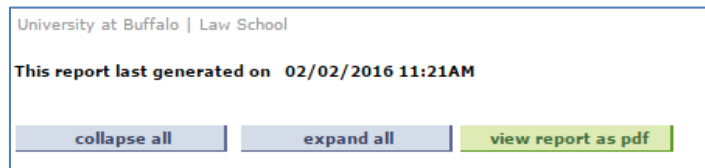


Viewing your Advisement Reports

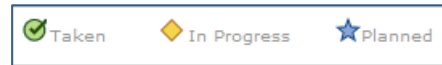
To view your AAR, click on the *View my advisement report* link next to Academic Requirements.



Once you've clicked the link you have the option of viewing your report on the web, or view report as a pdf. If you would like to print the report, click the green *view report as pdf*, link



Use the collapse all **collapse all** and expand all **expand all** buttons to shorten or lengthen your



report. You will also see the Course Status icons (Taken, In Progress, Planned) that are used throughout the report. Law does not use the Planner feature at this time.

When you collapse all areas of the report, you'll notice that the major sections of the report are:

- Course History
- Law (JD, JD Combined, or 2 Year JD)



Click the expand all **expand all** button to expand all sections to view detail for all the sections and subsections in the report.

Course History

The first section of the report will be Course History. This section displays a list of all coursework taken in your Law career.

Throughout the report you see tables. The default setting will only display 10 records. Click the *View All* link to view all of the courses. If you have more than 10 records you will now see the entire list of courses. Scroll up to the top of the Course History table.

The Course History table has six columns:

- Course
- Description (Course Title)
- Units (Credit Hours)
- When (Semester and Year)
- Grade
- Status

| COURSE HISTORY | | | | | |
|---|--|-------|-------------|-------|--------|
| Satisfied: COURSE HISTORY (RG-11759) | | | | | |
| • Courses: 0 required, 0 taken, 0 needed | | | | | |
| <p>▼ Course History</p> <p>The following courses were used to satisfy this requirement:</p> | | | | | |
| Course | Description | Units | When | Grade | Status |
| LAW 517LEC | Adv Legal Analys, Writ & Res | 3.00 | Spring 2016 | | ◆ |
| LAW 564LEC | Legal Ethics and Pro Respon | 3.00 | Spring 2016 | | ◆ |
| LAW 610LEC | Criminal Procedure 1 | 4.00 | Fall 2015 | B | ✔ |
| LAW 613LEC | Evidence | 3.00 | Fall 2015 | B | ✔ |
| LAW 616LEC | Family Law | 3.00 | Fall 2015 | B+ | ✔ |
| LAW 630LEC | Crit Analysis:Concepts RW | 3.00 | Fall 2015 | A | ✔ |
| LAW 638TUT | Trial Technique | 3.00 | Spring 2016 | | ◆ |
| LAW 693LEC | Labor Law | 3.00 | Spring 2016 | | ◆ |
| LAW 796SEM | Criminal Law Colloquium | 3.00 | Fall 2015 | B | ✔ |
| LAW 851LEC | Negotiations | 3.00 | Spring 2016 | | ◆ |
| TRB 999TR | Law Transfer Credit Lump Sum | 30.00 | Fall 2015 | TP | ✔ |
| View 10 First 1-11 of 11 Last | | | | | |

The table is initially arranged alphabetically by Course. You can click on any column to arrange the data. The arrangement of, and column names are different than what appears on the Printable Version.

When you click the **When** column header, the course listings will be listed chronologically. All courses will be listed (UB, Lump Sum Transfer, and any other courses/credits completed).

The Grade column displays Course grades as follows:

- UB courses will display a letter grade; Lump Sum Transfer Credit will display as TRB 999TR.
- Transfer credit hours and grades of S are not used in the calculation of a Grade Point Average.

Law JD, Combined, or 2 Year JD Requirements

Law JD and combined students are required to complete at least 90 units (credit hours) total in law. Combined students are permitted to bring 9 units from their other career into the law career. 2 Year JD students will begin with 30 transfer units, and therefore only need to complete 60 units upon entrance.

Law First Year Requirements

The first year law requirements are required for all students. Most students will satisfy this requirement in their first two semesters; some students will satisfy this requirement with transfer credit; and some transfer students will be required to complete some first year courses during their first year at SUNY Buffalo Law.

| LAW FIRST YEAR REQUIREMENTS |
|--|
| Satisfied: FIRST YEAR REQUIREMENTS - All courses in the first year are required (RQ-1669) |
| ▶ Contract Requirement |
| ▶ Torts Requirement |
| ▶ Property Requirement |
| ▶ Criminal Law |
| ▶ Civil Procedure |
| ▶ Constitutional Law |
| ▶ LAWR I |
| ▶ LAWR II |

Transfer Student First Year Waivers

If you are a transfer student and have been waived from some, but not all first year requirements, you will see the appropriate requirement waived on your AAR.

This is an example of what a waiver will look like if you are waived from a course. If you believe you were waived from a course that is not appearing as waived on your AAR please contact Records and Registration.

| |
|---|
| ▼ Contract Requirement |
| Waived: Contract Requirement -1 Course Required (LN-010) |
| Transfer student is waived from Contracts requirement per confirmation of admission |

Upper Level Requirements

Students are required to complete a 3 unit seminar; Advanced LAWR; Ethics; and an Additional Research/Writing (Skills) course.

The seminar requirement can be met by almost all SEM law courses (except those courses cross listed taught by other

| LAW UPPER LEVEL REQUIREMENTS |
|---|
| Not Satisfied: UPPER LEVEL REQUIREMENTS - Students must complete 58 credit hours (RQ-1671) |
| ▶ SEMINAR REQUIREMENT |
| ▶ ADVANCED LAWR |
| ▶ ETHICS REQUIREMENT |
| ▶ ADDITIONAL RESEARCH/WRITING |

departments) or a lecture course where a prior agreement is met with the instructor to obtain seminar credit for the course.

Advanced LAWR can only be met by LAW 517, which must be taken in your second year of law school, except in cases where a waiver to complete the course later in your academics is obtained through the Vice Dean for Student Affairs.

The ethics requirement can be met by any one the ethics courses offered.

Additional Research/Writing (Skills) can be met by any second seminar or approved skills course.

****Exceptions on AAR****

If a course falling outside of the requirement will be allowed to satisfy that requirement, Records and Registration will apply an exception to your AAR, once the course is completed and we are

notified of the exception from the instructor, and there will be a note on the requirement. The details of the note can be viewed by clicking on the note number (01 above).

SEMINAR REQUIREMENT

Satisfied: Seminar Requirement - 3 units required (LN - 010)

The following courses were used to satisfy this requirement:

| Course | Description | Units | When | Grade | Notes | Status |
|------------|---|-------|-----------|-------|--------------------|--------|
| LAW 885LEC | Wildlife and Biodiversity Law | 3.00 | Fall 2015 | A- | 01 | |

View All | First 1 of 1 Last

Limits on Credit

Students are limited on clinic and outside credit (i.e. Externships, Clerkships, Independent Study, other department courses, etc.) counted toward their 90

required units. Courses will only show in this area if there is a course meeting any units of this requirement. Please see the General Academic Requirements and Policies (GARP) document for detailed information.

****PLEASE NOTE** Pro-Bono Scholars are exempt from this requirement.**

LIMITS ON CREDIT

Satisfied: LIMITS ON CREDIT - Courses taken in another academic unit, Clinics, Advanced Trial Technique, Externship, Judicial Clerkship, and Independent study (Pro-Bono Scholars are exempt from this limit) (RQ - 100294)

OUTSIDE COURSES

NY Bar Verification

This area of the AAR is intended solely for informational purposes. If you intend to take the New York Bar Examination, you may use this area to complete your bar certificate. Records and Registration will also use this area when verifying

your certificate of attendance. The areas will always show as collapsed, but you may view the courses in this area by clicking the green arrow to expand the course. Similar to the Limits on

NY BAR VERIFICATION

Satisfied: NY BAR VERIFICATION - These courses are not required; this is for degree verification (RQ - 100278)

- FIELD PLACEMENT/EXTERNSHIPS**
- PROFESSIONAL RESPONSIBILITY**
- OTHER NON-LAW COURSES**

Credit section, areas will only show in this section if courses fall into that requirement. If an area does not show, it simply means there is nothing to disclose on the bar certificate.

****NOTE** Professional Responsibility will only appear if you have completed more than 3 units of Ethics.**

Law GPA

The Law GPA section contains the Grade Point Average required in the JD program. This will not show as satisfied until you have enrolled in a minimum of 90 units (including transfer credit).

LAW GPA

Not Satisfied: LAW GPA - 2.67 (RQ - 900000261)

▼ Law GPA

Not Satisfied: Law GPA - 2.67 required (LN - 010)

- Units: 90.00 required, 77.00 taken, 13.00 needed
- GPA: 2.670 required, 3.390 actual

The following courses were used to satisfy this requirement:

| Course | Description | Units | When | Grade | Status |
|------------|---------------------------------|-------|-----------|-------|--------|
| LAW 501LEC | Civil Procedure | 4.00 | Fall 2013 | B | ✓ |
| LAW 503LEC | Contracts | 4.00 | Fall 2013 | C | ✓ |

If you believe you are missing an exception to a requirement or have additional questions regarding your AAR or graduation requirements, please contact the **Records and Registration Office, 304 O'Brian Hall** at law-records@buffalo.edu or (716) 645-2060.