Message from the Dean

Dear Students,

Today you begin a new journey. There is no better place to experience that journey than here at UB where we will guide you and support you every step along the way. You will be challenged and you will work hard. But we will work hard alongside you. We are committed to your success.

As you adjust to a new academic home and the first few days of classes, I hope that you will think of the law school as your friend and your partner. Be sure to reach out to any of us if you need assistance, encouragement, or would simply like to chat.

I look forward to getting to know each of you.

Welcome to UB School of Law!

Best wishes,

Dean Aviva Abramovsky
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Visit law.buffalo.edu/accepted for additional information.
New Student Enrollment Checklist

☐ ACTIVATE YOUR UBIT AND UBMAIL ACCOUNT
Once you have been assigned a Person Number and UBITName (user name), a message will be sent to your personal email with your one-time password. Activate your UBITName with your one-time password. You will use your UBITName to log into a variety of campus services, including MyUB (the University’s web portal), HUB (class and academic portal), and your UB email account (buffalo.edu). All official university and law school communications, including messages from professors, will be sent to your buffalo.edu email address. We recommend using your UBmail account for professional and academic purposes only and checking it often.

☐ SUBMIT IMMUNIZATION AND MENINGITIS RECORDS
All incoming students (undergraduate, graduate and professional) born on or after January 1, 1957 must:
- Provide proof of immunity against measles, mumps and rubella.
- Receive information about meningococcal disease, and make an informed decision about whether or not to receive immunization against meningococcal disease.

All students living on campus and/or attending classes at UB are required to submit proof of vaccination for COVID-19. Exemption requests for medical or religious reasons will be reviewed. Visit buffalo.edu/coronavirus for more details.

The most common hold on student accounts is a result of failure to submit immunization records. For more information, call UB Health Services: 716-829-3316.

☐ SUBMIT YOUR FINAL TRANSCRIPTS
All matriculated law students are required to send a final copy of their baccalaureate degree-noted transcript to the Law School Admission Council in July via their LSAC.org account. Failure to submit your final, degree-noted transcript will prevent fall course registration and attendance at Orientation. Accelerated BA/JD “3+3” students are exempt from this requirement. Final transcripts will be submitted at the end of your 1L year.

STOP BE SURE TO COMPLETE ALL OF THE ABOVE BEFORE MOVING ON!

If you have completed all baccalaureate degree requirements, but your degree will not be conferred until after July 15, please notify the Office of Admissions at 716.645.2907 or by email at law-admissions@buffalo.edu immediately to request an extension.
☐ **SECURE YOUR UNIVERSITY PARKING PERMIT**

It is imperative that you secure a UB parking permit for your vehicle prior to Orientation. Passes may be ordered online AFTER you have been registered for fall courses by mid August. Permits are FREE for students. Have your UBIT name ready. Questions? Call 716-645-3943.

Learn more by visiting [www.buffalo.edu/parking](http://www.buffalo.edu/parking)

Virtual Vic is available online to assist with your questions.

☐ **COMPLETE MANDATORY SEXUAL ASSAULT PREVENTION COURSE FOR GRADUATE STUDENTS**

All new graduate and professional students must complete the Sexual Assault Prevention course – which helps promote healthy behaviors and prevent sexual assault and relationship violence. An email with the link to the course will be sent to your buffalo.edu account from the university. Be sure to watch for it and complete before arriving at UB for your fall classes.

Have you completed this course in the past? If so, contact UB’s Health Promotion Office at 716.645.2837 to see if you are eligible for exemption.

Visit [law.buffalo.edu/accepted](http://law.buffalo.edu/accepted) for additional information.
Staying Up-to-Date

**CHECK HUB**
The HUB is UB's online portal where you can view your class schedule, pay UB ebills, view and accept financial aid, and check the status of holds on your account.

**CHECK YOUR EMAIL**
Once Orientation begins, check your email regularly for The Docket, our weekly e-newsletter, which is sent out every Monday morning to keep you apprised of events at the law school and in the local legal community.

**CHECK SIP (SCHOOL INFORMATION PORTAL)**
SIP is the law school’s online bulletin board where you can find program and event announcements and reminders. A weekly digest will be emailed to you every Thursday morning.

**GET CONNECTED**
Stay on top of what’s happening! Follow our social media accounts. Join the Class of 2025 - University at Buffalo School of Law Facebook Group as it will be active with posts from student organizations and law school administration with activity details and helpful hints. #UBuffaloLaw

**CHECK FOR ASSIGNMENTS**
- Before Orientation begins, you will receive assignments from your Legal, Analysis, Writing, & Research (LAWR) professors. They will be posted on the Accepted Students web page the week of August 8th.
- The Procertas Legal Technology Assessment program is designed to ensure students possess the technology competencies necessary for the practice of law. Incoming law students must complete the Word training modules prior to Orientation. Watch your buffalo.edu email for details in early August to register and complete the course.
- Some of your doctrinal faculty may also give you reading assignments that will be emailed to your buffalo.edu account before you begin doctrinal classes on Aug. 31st.

**READ THE GARP**
Our General Academic Requirements, Policies & Code of Student Conduct (GARP) provides our students with critical information regarding curricular guidelines, academic integrity, and graduation requirements. New students are required to sign the GARP during Orientation. Review it carefully in advance.

Activate your UBIT account in order to access HUB.

Missed the weekly digest? Log on to SIP located at: law.buffalo.edu/current

The GARP can be found at: law.buffalo.edu/registrar/policies

UBLaw  ubschooloflaw  ubschooloflaw
Financing Your Education

Please review these answers to some commonly asked questions.

**AM I ELIGIBLE FOR FINANCIAL AID?**
U.S. citizens and eligible noncitizens who complete the Free Application for Federal Student Aid (FAFSA) and maintain at least halftime enrollment (6 credits) are eligible for federal student aid.

**HOW MUCH CAN I BORROW?**
Graduate/professional school students can borrow up to $20,500 per year in Direct Unsubsidized Loans (unless your undergraduate loans exceed $138,500 or you are currently in default).

**WHAT ARE DIRECT UNSUBSIDIZED LOANS?**
Direct Unsubsidized Loans are made available for graduate/professional students. Students do not need to demonstrate financial need to be eligible for the loan.

**WHAT ARE GRADUATE DIRECT PLUS LOANS?**
Graduate Direct PLUS Loans are credit-based federal loans that graduate or professional students can use to help pay education expenses.

**ARE PRIVATE LOANS AN OPTION?**
If you are no longer eligible for a Direct Loan, a private loan can help close the financial gap between the cost of attendance and other forms of financial aid.

No need to wait! You can begin the FAFSA or speak with a financial aid advisor today.

- **Need a FSA ID?** Visit fafsa.gov to create a new FSA ID
- **Already have your FSA ID?** Login to start completing your FAFSA today
- **Don’t forget UB’s Federal School Code:** SUNY at Buffalo–002837
- Learn more at [financialaid.buffalo.edu/aid/loans](http://financialaid.buffalo.edu/aid/loans)

**MAX BY ACCESSLEX®**
Our students receive free access to Ask EDNA! – the Education Network at AccessLex. EDNA provides personal finance programs, student success tools, and bar support, all created specifically for law students.

- Register for your free account at AskEDNA.AccessLex.org
- Complete the “Financial Foundations” course to enter the annual MAX scholarship drawings.

International students are not eligible for federal financial assistance. However, international and domestic law students may be eligible for other types of aid such as university-based scholarships.

Visit [law.buffalo.edu/accepted](http://law.buffalo.edu/accepted) for additional information.
North Campus Map

Are You Lost? Use the UB Mobile app to get around campus with interactive maps.
Navigating the Campus

**BY CAR**
- Display a UB parking permit from your rearview mirror. (Keep it displayed. Parking rules are strictly enforced.)
- Note which lots are student lots and which are faculty/staff lots.
- Arrive early – Parking lots fill up quickly, especially when classes are in session.
- Can’t find a spot? Park in the Center for Tomorrow near Maple Road and take a free shuttle to Flint Loop.
- Download the ParkMobile app to pay for metered parking by phone, or visit parkmobile.com.

**BY BUS**
- UB Stampede is the University’s high-occupancy bus service for travel around and between the campuses. Student ID is required to ride.

**SHUTTLES**
- UB provides convenient shuttle service to class from campus housing, Park & Ride lots, designated shopping areas, and downtown buildings.

**PUBLIC TRANSPORTATION**
- The Niagara Frontier Transportation Authority (NFTA) offers public transportation throughout the Buffalo-Niagara region, including stops on campus. **NFTA bus stops are marked on campus maps.**
- The NFTA-Metro includes a fleet of buses and a rail system. The train operates between downtown Buffalo’s Erie Canal Harbor Station and the University Metro Rail Station on UB’s South Campus.
- For bus and train schedules visit metro.nfta.com/schedule

**MORE QUESTIONS?**
- Visit buffalo.edu/parking or call 716.645.3943.
- Stop by UB Parking Offices at 106 Spaulding Quad or 1Capen in Capen Hall.
- Follow UB Parking on Twitter @ubparking for the latest on parking lot and road conditions.

Visit law.buffalo.edu/accepted for additional information.
The University at Buffalo is again offering a full schedule of in-person classes and a vibrant campus experience. To protect the health of the UB community, the university has implemented a comprehensive set of health and safety guidelines for the summer and fall semesters. For the complete guidelines, visit: buffalo.edu/coronavirus

PROTECT THE UB COMMUNITY—AND YOURSELF
GET VACCINATED
You are eligible to get a COVID-19 vaccine.

EXPERTS AGREE: THEY ARE SAFE AND EFFECTIVE.
For help finding an appointment, visit vaccinehound.org.

Together, we are looking ahead.

VACCINATION REQUIREMENT
All UB students who live on campus or who come to campus for classes or activities are required to complete their primary COVID-19 vaccination series and are strongly encouraged to get boosters when eligible, in accordance with SUNY guidelines.

CHECK YOUR SCHEDULE REGULARLY
Please note that while the goal of the university is to continue in-person learning for the Fall 2022 semester, course modalities may change as health and safety guidelines are updated. Students are responsible for regularly checking their schedules in their HUB Student Center for any changes to day, time, location or modality.

The university may adjust its health guidelines, as needed, based on new scientific evidence and the course of the pandemic.
Getting Started with UBIT

- Register for your UBITName
- Complete the IT Quick Start Checklist
  buffalo.edu/ubit/new

GET FREE SOFTWARE
Microsoft Office 365 is available through office.com using your University credentials as the login. Other licensed software is available at buffalo.edu/ubit/service-guides/software.

CONNECT TO UB’S NETWORKS
eduroam is UB’s encrypted Wi-Fi network for registered students.

EQUIPMENT YOU’LL NEED
Laptops are recommended for a UB student’s coursework. Access to a laptop or desktop computer is required for exams. Linux and Chrome-based computers are NOT supported by our systems.
- Evaluate your computer using UB’s recommended computer standards:
  buffalo.edu/ubit/start

PRINTING ON CAMPUS
Printers are provided through University and law school computing sites and are accessible by University workstations or your personal computer.

PROTECT YOURSELF
Not all emails or URLs are legitimate. When in doubt, check for a buffalo.edu extension or contact IT. UB will never ask you for your password!

BACK-UP YOUR DATA
Microsoft OneDrive offers free online storage for all students, independent of your computer, making your UB data accessible wherever you are.

MORE QUESTIONS?
Visit buffalo.edu/ubit/get-help or call 716-645-3542.

Visit law.buffalo.edu/accepted for additional information.
1Capen Services

Offering streamlined essential student services in one convenient location, 1Capen is your destination for questions, answers and solutions for life on the UB campus. Located on the ground floor of Capen Hall, it’s just steps from the School of Law in O’Brian Hall.

1CAPEN.BUFFALO.EDU
- UB Card
- Financial Aid
- Student Accounts
- Health Insurance
- Parking and Transportation
- Immigration Services

UB Mobile

UB Mobile connects you to the UB tools you need – as a student – anywhere, anytime. Download the app today.

MOBILE.BUFFALO.EDU
- Daily Health Check
- MyUB
- UB Learns
- UB Libraries
- Bus & Shuttle Transport
- Emergencies (like snow closings)
- Events & Athletics
- Places to Eat

MORE QUESTIONS?
Contact Michael B. Hilburger, Assistant Dean for Student Affairs
- 426 O’Brian Hall
- mbh7@buffalo.edu
Frequently Asked Questions

WHERE ARE ALL THE BOOKS?
- The Law Library provides access to at least one print copy and (where available) electronic copies of all required 1L coursebooks. Links for free electronic access and to several online vendors can be found at: research.lib.buffalo.edu/admitted-law-students/fall-2022-1l-textbooks.
- Books and materials can also be purchased from the University Bookstore on the North Campus, or at: bkstr.com/buffalo-northcampusstore.

WHERE DO I PUT MY STUFF?
All law students are pre-assigned a locker at no charge. You will receive your locker number and combination at Orientation.

WHERE CAN I FIND ADVICE?
- The Office of Student Affairs (OSA) can provide support. We are located in 314 O’Brien Hall. You can email us at law-studentaffairs@buffalo.edu or visit law.buffalo.edu/student-affairs.
- In addition to OSA, each student is assigned a faculty advisor. Plan to meet with your advisor at least once a semester. Your advisor’s name and contact information will be provided during Orientation. 1Ls are also assigned a 2L or 3L peer mentor as part of our Peer-to-Peer Advocate program.
- For advice on jobs and internships, contact the Career Services Office (CSO) at law-careers@buffalo.edu.

CAN I WORK ON CAMPUS?
You can apply for on-campus employment on LOCK (the law school’s online career management system) or Bullseye (UB’s online employment service). Remember, all students must limit their employment to 20 hours or less while attending law school. International students (on an F-1 visa or, if Canadian, with an I-20) are permitted to work on campus part-time, but must obtain a Social Security card first. Our Human Resources Office, located in Rm. 424 O’Brien, can assist with processing.

UB COUNSELING SERVICES
Counseling services with experienced psychologists and clinical social workers are available to students at no charge. The law school has a counselor imbedded in O’Brien Hall.
Contact: 716.645.2720

MORE QUESTIONS?
Contact Bernadette Gargano, Vice Dean for Student Affairs
- 314 O’Brien Hall
- gargano@buffalo.edu

Visit law.buffalo.edu/accepted for additional information.
2022-2023 Academic Calendar

SUMMER 2022
Mon., Aug. 1 – Fri., Aug. 19
UB Jump Start Program Begins (if applicable)

FALL 2022
Mon., Aug. 22 – Fri., Aug. 26  First Year Orientation & LAWR Begins – Mandatory
Wed., Aug. 31  All Classes Begin
Mon., Sept. 5  No Classes – Labor Day
Tue., Oct. 18 – Fri., Oct. 21  Make-up, Study & Review Week
                              –No Scheduled Classes

*Students are required to be available during this week for academic and other
obligations including meetings with 1L advisors, journals, clinics, practica, and
other out-of-class sessions with professors.

Wed., Nov. 23 – Fri., Nov. 25  Thanksgiving Break
Fri., Dec. 2  Last Day of Classes
Sat., Dec. 3 - Sun., Dec. 4  Reading Days
Mon., Dec. 5 - Fri., Dec. 16  Final Exams
Sat., Dec. 17  Winter Recess Begins
Fri., Jan. 13, 2023  Fall Grades Due

BRIDGE 2023

Tues., Jan. 10  LAWR II Begins - First Year Students to Report
Mon., Jan. 16  Martin Luther King, Jr. Day – No Classes
Mon., Feb. 6  All Spring Classes Begin & LAWR Spring schedule begins

Access your Fall 2022 Course Schedule via HUB (UB's online student portal).
Our Student Organizations

WELCOME FROM YOUR STUDENT BAR ASSOCIATION (SBA)

The Student Bar Association (SBA) is the elected body that represents student interests at the University at Buffalo School of Law. SBA seeks to establish open communication channels and bonds amongst the student body with the administration, faculty, and our partners in the legal community.

SBA functions as an umbrella organization for many student clubs, academic journals, and moot courts. There are over 30 different student groups at UB School of Law.

Our goal is to ensure that you all become a part of the UB School of Law community both in and out of the classroom. At any time, feel free to reach out to any SBA Board member. Our email is law-sba@buffalo.edu.

We look forward to meeting all of you as you become involved in life at UB School of Law.

Your SBA President,
Olivia Binda ’23

STUDENT ORGANIZATIONS (SUBJECT TO CHANGE)

- Alternative Dispute Resolution Society
- American Constitution Society
- Asian-Pacific American Law Students Association
- Black Law Students Association
- Buffalo Environmental Law Society
- Buffalo Health Law Society
- Buffalo Public Interest Law Program
- Buffalo Sports and Entertainment Law Society
- Domestic Violence Task Force
- Federalist Society
- First Generation Law Students Association
- Intellectual Property Law Society
- International Law Students Association
- Latin American Law Students Association
- Law & Business Student Association
- National Lawyers Guild
- Native and Indigenous Law Student Association
- OUTLaw
- Phi Alpha Delta
- Student Animal Legal Defense Fund
- Student Bar Association
- Student Wellness Society

LAW JOURNALS

- Buddhism, Law & Society
- Buffalo Environmental Law Journal
- Buffalo Human Rights Law Review
- Buffalo Law Review

Moot Court Boards

- Buffalo Moot Court Board
- Thurgood Marshall Moot Court Board
- Jessup International Moot Court Board

Visit law.buffalo.edu/accepted for additional information.
School of Law Directory

STUDENT AFFAIRS
- Bernadette Gargano, Vice Dean
  - 314 O’Brien Hall
  - gargano@buffalo.edu
  - General academic requirements, policies, and code of student conduct (GARP) inquiries
  - Course advising and academic planning
  - Supports student concerns about attendance, general wellness, physical/mental health, and accessibility
  - Visit law.buffalo.edu/student-affairs for more information.

- Michael B. Hilburger, Assistant Dean
  - 426 O’Brien Hall
  - mbh7@buffalo.edu
  - Support students with academic and personal concerns
  - Advises student groups

- Jamila Lee, Assistant Dean
  - 317 O’Brien Hall
  - jamilale@buffalo.edu
  - Support students with academic and personal concerns
  - Manages Peer-to-Peer Advocates and student wellness programing

ACADEMIC SUCCESS
- Bill MacDonald, Director
  - 427 O’Brien Hall
  - wmacdona@buffalo.edu
  - Provides academic support and counseling
  - Provides bar-related support

DIVERSITY, EQUITY AND INCLUSION
- Luis Chiesa, Professor and Vice Dean
  - 715 O’Brien Hall
  - lechiesa@buffalo.edu

- Amber Melvin, Associate Director
  - 311 O’Brien Hall
  - adiem@buffalo.edu
  - Addresses student issues related to equity and inclusion
  - Develops equity and diversity programming
CAREER SERVICES OFFICE
- Marc Davies, Interim Co-Director
  - 611 O’Brien Hall
  - mrdavies@buffalo.edu
- Lisa Bauer, Interim Co-Director
  - 609 O’Brien
  - lisabaue@buffalo.edu
Provides professional development support
Aids in job procurement throughout law school years and post graduate

RECORDS & REGISTRATION AND FINANCIAL AID
- Sara Zeitler, Vice Dean
  - 304 O’Brien Hall
  - szeitler@buffalo.edu
Oversees enrollment, course schedule, and financial aid inquiries
Administers final exams

IT & A/V
- Brandon Tubinis, IT Operations Manager
  - 2nd Floor Law Library
  - law-IT-avservices@buffalo.edu
Provides technical support for network connectivity, workstations, and printing

ALUMNI
- Ilene Fleischmann, Vice Dean
  - 312 O’Brien Hall
  - fleisch@buffalo.edu
Facilitates 1L Alumni Mentoring Program with Career Services
Connects students with alumni through networking events

LAW LIBRARY
- Brian Detweiler, Associate Director
  - briandet@buffalo.edu
- Austin Waters, Student Services Librarian
  - bawaters@buffalo.edu
2nd Floor Law Library
Provides research assistance and training

For a complete law school directory, visit: law.buffalo.edu/about/our-people

Visit law.buffalo.edu/accepted for additional information.
Spotlight on Orientation Week

AUGUST 22 THROUGH AUGUST 26, 2022
For a FULL SCHEDULE, including times, locations and details, visit law.buffalo.edu/accepted/orientation.

MONDAY
Welcome by Dean Aviva Abramovsky
Smile for your group class photo
End your first day at the Library Welcome Social

TUESDAY
Join us for breakfast compliments of Buffalo Law Review
LAWR classes begin
Learn about key departments and services on campus
Enjoy lunch from La Divina Tacos sponsored by Barbri, Themis and Kaplan
Have a chance to win an iPad mini from Counsel Press

Keep this book handy throughout Orientation week.
Welcome to UB School of Law!

Visit law.buffalo.edu/accepted for additional information.
Welcome to UB School of Law

For your Orientation schedule, assignments and more, visit law.buffalo.edu/accepted/orientation