TEACHING & ADMINISTRATIVE EXPERIENCE

University at Buffalo School of Law, Buffalo, NY

Director of the LAWR Program, January 2023-Present

- Oversee administrative aspects of the LAWR Program
- Provide mentoring, materials, advice, and guidance to newly hired LAWR faculty members

Lecturer in Law, Legal Analysis, Writing and Research, August 2019-Present

- Design and teach a two-semester course that develops legal analysis, writing, research, and oral communication skills for approximately twenty-five first-year law students
- Act as an academic advisor to approximately seven first-year law students each academic year by providing advice on transitioning to law school, job applications, scheduling, course load, study techniques, and time management skills

Adjunct Instructor, March 2016-July 2019

- Created a syllabus and lesson plans for International Legal Advocacy and Advanced International Legal Advocacy to detail course objectives relating to international human rights law, international humanitarian law, and public international law
- Assessed student abilities to research, write, and orally present persuasive legal arguments through submission of a legal brief and performance of regular oral arguments

International Moot Court Competition Coach, August 2012-March 2016

• Instructed students on general principles of international law to develop a framework for the students to draft legal arguments involving complex international law issues

PROFESSIONAL EXPERIENCE & PRACTICE

Journey's End Refugee Services, Inc., Buffalo, NY

Staff Attorney, May 2018-July 2019

- Researched and advised low-income refugees, asylees, and other immigrants on immigration matters including naturalization, permanent residency, family reunification, and work authorization
- Drafted briefs, gathered evidence, and prepared clients for asylum, withholding of removal, and Convention Against Torture claims presented to U.S. Citizenship and Immigration Services and Immigration Court
- Researched and drafted briefs for appeal of adverse immigration decisions regarding Temporary Protected Status and provision of Certificates of Citizenship
- Supervised, assigned appropriate writing assignments for, and provided feedback to interns to help interns develop their research skills and writing process

Executive Office for Immigration Review, Batavia Immigration Court, Batavia, NY Volunteer Legal Intern, February 2018-May 2018

- Drafted bond memoranda to be sent to the Board of Immigration Appeals detailing the Immigration Judge's reasoning in bond determinations
- Researched legal issues relating to authentication of evidence in Immigration Court

• Drafted decisions and orders of Immigration Judges on claims for asylum and motions to terminate proceedings

Citigroup, Getzville, NY

Officer, Compliance Analyst, May 2017-May 2018 Vice President, Compliance Officer, January 2017-May 2017 Assistant Vice President, Senior Compliance Analyst, December 2014-December 2016

- Researched and drafted memoranda regarding regulatory developments and the implications of those developments across Citi businesses for distribution to members of the Citigroup Board of Directors
- Developed and delivered training on Citi's Political Activities and Gifts & Entertainment Policies to ensure compliance with federal, state, and local laws, rules, and regulations relating to pay-to-play restrictions, lobbyist registration, and bribery prohibitions
- Researched regulatory developments in state and local jurisdictions across the United States, evaluated the potential impact of those developments on various business lines, and composed a quarterly summary to apprise the business lines of those developments and their potential impact
- Analyzed requests to provide gifts and entertainment to public officials and requests to make political contributions to determine whether the gifts or contributions were permissible under various federal, state, and local laws

EDUCATION

University at Buffalo, School of Law, August 2017-May 2018 LL.M., with honors

University at Buffalo, School of Law, August 2009-May 2012

J.D., cum laude

- Summer study abroad in Rome, Italy
- Activities: Head Note & Comment Editor, Buffalo Law Review; Trial Team; Executive Board, Buffalo Criminal Law Society; Member, Jessup Moot Court Competition Team and Moot Court Board; First Year International Law Moot Court Competition Team
- Honors: Order of Barristers; Jessup Northeast U.S. Super Regional Top 20 Oralist 2011

University of Richmond, August 2005-May 2009

B.A. in History

- Minors: Education; Law and the Liberal Arts; Classical Civilization
- Activities: Member, Mock Trial Team; Freshmen Orientation Advisor; Student Mentor, Peer Advisors and Mentors
- Honors: Phi Eta Sigma Honor Society; Kappa Delta Pi Education Honor Society

PRESENTATIONS

"Fact or Fiction: Varied Approaches to Preparing First Year Law Students for Oral Argument," ALWD Innovative Teaching Workshop (July 2022)

"Using Learning Styles to Create Multiple Access Points in a Legal Writing Course," Legal Writing Institute One-Day Workshop (December 2023)

"Go with the Fleauve: A Coordinated Multi-Year Legal Writing Curriculum for Improving Student Success" with Rob Stark, Rocky Mountain Legal Writing Conference (March 2024)

"Law School Doesn't Have to Suck: Fostering Professional Identity, Improving Mental Health, and Interrupting Bias" with Brenda Bauges and Marcia Zeigler, Legal Writing Institute Biennial Conference (Upcoming July 2024)

PROFESSIONAL ADMISSIONS, AFFILIATIONS & SERVICE

New York State Bar, Fourth Department, admitted 2014
Member, American Bar Association
Member, Bar Association of Erie County
Member, Legal Writing Institute
Member, Public Relations and Social Media Committee, 2022-24

Member, Association of Legal Writing Directors Member, The Association of American Law Schools Member, Toastmasters

• Treasurer, Clarence Toastmasters Club, 2021-Present

UNIVERSITY & LAW SCHOOL SERVICE

Chair, LAWR Hiring Committee, 2022-23, 2023-24 Member, Search Committee for Law School Dean, 2023-24 Member, Committee on Committees, 2023-24, 2024-25 Member, LAWR Hiring Committee, 2021-22 Member, Pedagogy and Curricular Planning Committee, 2021-22, 2022-23, 2023-24 Member, Faculty-Student Engagement Committee, 2021-22, 2023-24 Member, Orientation & Commencement Committee, 2021-22 Lecturer, Discover Law Summer Scholars Program, 2022, 2023