



**Records and Registration**  
**304 O'Brian Hall , Buffalo, NY 14260**  
**Phone: (716) 645-2060 Fax: (716) 645-6378**  
**Law-records@buffalo.edu**

**FERPA Release Form**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Email: \_\_\_\_\_ UB Person Number: \_\_\_\_\_

The Family Educational Rights and Privacy Act (FERPA) is a Federal Law that protects the privacy of student education records. Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. If students do not wish for directory information to be released, they must submit a this form.

Schools must have written permission from the student in order to release non-directory information (such as academic or financial information) from a student's record. However, FERPA allows schools to disclose records without consent to certain parties under certain conditions. [Learn more about FERPA and UB.](#)

**By signing this document, I am giving or revoking consent that University at Buffalo School of Law officials may discuss the contents of my academic record, including courses, grades, and degree progress with the following parties. I understand that I may revoke consent at any time by submitting a revised form. Additional individuals can be identified by submitting additional forms.**

Please provide the information below for the individual you would like to grant access to or revoke access to your records.

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_ (e.g. mother, father, grandparent)

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Grant Access:      Revoke Access:

\_\_\_\_\_  
 Student Signature

\_\_\_\_\_  
 Date